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Guidelines for publication of journals/periodicals in Open Journals at Lund University (OJLU)

Open Journals at Lund University (OJLU) is a platform for electronic publishing of journals and periodicals related to activities at Lund University. The platform is not intended for self-publishing.

OJLU is not a publishing company or legally responsible publisher and therefore does not take responsibility for the content of the published material. The responsibility for upholding scientific standards, ethical assessments, and copyright protection lies with the journal editorial team and/or publisher.

The system is managed by the Lund University Library; the editors receive support from the respective faculty libraries.

General guidelines

There must be an editorial team or editor in charge of the journal/periodical.

Articles in journals must undergo peer review or some other form of review process. Journals published in a field where peer review is not the established form of scientific review may use editorial review conducted by the editorial team or by the editorial team together with members of the editorial board. This applies especially to certain fields in the humanities and social sciences*.

The review process used must be described by the editors on the journal website on the platform.

The publication shall be periodic, and the editor shall have the intention to publish at least one issue a year. OJLU is not used for single publications.

The journal or journal editorial team (or parts of it) must have a documented affiliation with Lund University (through e.g. LUCAT) in order for the platform to be used.

* This guideline was drawn up in accordance with the DOAJ guidelines for quality review. See <https://doaj.org/publishers#humanities>

If the journal is connected to a department or division at the University, the editorial team is to ensure that the head of department or equivalent is informed and approves that the journal is started and published via OJLU.

The editorial team must specify a publisher for the journal, e.g. department, an association or similar. However, the publisher may not be composed of only one individual.

The editorial team should contact the relevant faculty library in connection with the journal's start-up process. The faculty library can provide support and assistance.

The journal editorial team and/or publisher is responsible for ensuring that the above requirements are met.